

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>December 11, 2007</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:30 p.m. – Public Meeting</u>

Board Members Present

Stewart Bubar, M.S., Vice President
Dana Russell, D.D.S., Clerk
Jessica Beagles-Roos, Ph.D., Member
Sandra Davis, M.A., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Diane Fiello, Ed.D.
Patricia Jaffe, M.S.

Call to Order

Board Vice President Mr. Bubar called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:33 p.m. with four Board members in attendance. Mrs. Phyllis Bubar led the Pledge of Allegiance.

Report from Closed Session

Mr. Bubar reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

Dr. Beagles-Roos moved to amend the agenda by moving up item 10.1 so that the minutes could be approved by Board members that were in attendance for that meeting, and to pull item 15.9. The motion was seconded by Dr. Russell. The motion was approved with a vote of 4-Ayes and 0 – Nays.

10.1 Approval is Recommended for the Minutes of Regular Meeting – November 27, 2007

It was moved by Dr. Russell and seconded by Dr. Beagles-Roos to approve the Minutes of Regular Meeting, November 27, 2007, as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

9. Board Business

9.1 Presentation to Retiring Board Member

Dr. Coté presented retiring Board member, Stewart Bubar, with a gift for his service on the Board of Education. Dr. Russell read a Proclamation that was also presented to Mr. Bubar. Board members thanked Mr. Bubar for all of his services on the Board and to the community.

9.2 Remarks by Retiring Board Member

Mr. Bubar gave a speech thanking fellow Board members, and family members for their support to him through the years. He also referenced the many positive changes that have been made in the District during his service on the Board.

9.3 Oath of Office for Incoming Board Members

Mayor Alan Corlin administered the Oath of Office for the incoming Board members Steven Gourley and Scott Zeidman. Board members welcomed Mr. Gourley and Mr. Zeidman.

9.4 Annual Governing Board Organization Meeting – (Pursuant to Ed Code 35143)

The meeting has handed over to Dr. Coté to call for nominations for Board President. Mr. Gourley moved to nominate Dr. Beagles-Roos for President and the nomination was seconded by Mrs. Davis. Dr. Beagles-Roos nominated Dr. Russell and her motion was seconded by Mr. Zeidman. Dr. Beagles-Roos declined her nomination for President stating that in the spirit of the Board Bylaw, Dr. Russell should be nominated as it was his turn in the

rotation of the reorganization. Mr. Gourley moved the nominations be closed. The motion was unanimously approved for Dr. Russell to be the next President of the Culver City Unified School District Board of Education.

Mrs. Davis moved to nominate Dr. Beagles-Roos for the position of Vice President. The nomination was seconded by Mr. Zeidman. The motion was unanimously approved.

Mr. Gourley moved to nominate Mrs. Davis as Clerk of the Board. The motion was seconded by Mr. Zeidman. The motion was unanimously approved.

Dr. Beagles-Roos suggested explaining the roles of the committees before Board members volunteered for the positions. Mr. Zeidman requested a consensus to continue this item later in the agenda, and to move items 11.1 and 11.2 up so that the students in attendance for these items could get dismissed. A consensus was made to move items 11.1 and 11.2 up on the agenda.

11. Awards, Recognitions and Presentations

11.1 American Citizenship Awards

Dr. Fiello read the names of each school's recipients of the American Citizenship Award for the month of December. The recipients were Hailey Horn-Bostel from Farragut School; Ivan Hernandez from La Ballona School; Isabella Draskovic from El Rincon School; Pearl Thompson from El Marino School; Aska Putri from Culver City Middle School; Elijah Roselinsky from Culver Park High School; and Heather Goodrich from Culver City High School. Dr. Russell presented each recipient with a pin and thanked them and their families for attending the meeting.

11.2 Mock Trial Students' Presentation

Dr. Coté introduced students participating in Mock Trial. The students made a presentation to Mr. Gourley and thanked him for his participation and guidance with Mock Trial. Board members gave their acknowledgements of the program and thanked teacher Claudette Dubois for starting the program.

Dr. Russell suggested moving the completion of item 9.4 to the end of the meeting. A consensus was reached.

10. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Beagles-Roos requested that item 10.9 be withdrawn.

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman to approve Consent Agenda Items 10.2 – 10.8 and 10.10 as presented. The motion was unanimously approved.

10.2 Purchase Orders and Warrants

10.3 Acceptance of Gifts

10.4 Certificated Personnel Reports No. 10

10.5 Certificated Personnel Reports No. 10

10.6 Resolution #7/2007-2008(HR), Teacher Education Code Approvals

10.7 Out-of-State Field Trip – National High School Cheerleading Championship in Orlando, Florida, Feb. 7-11, 2008

10.8 Field Trip – CCHS Interact Club in Lake Arrowhead, CA, April 11-13, 2008

10.10 Student Teacher Agreement Between the Culver City Unified School District and California State University, Northridge

10.9 Approval is Recommended for Field Trip – CCHS Boys Lacrosse Team to three Northern California Colleges, Feb. 28-March 1, 2008

Dr. Beagles-Roos withdrew this item to inquire as to which colleges the students would be visiting, how those colleges were chosen, and requested additional information on the dates. Jerry Chabola responded. It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the proposed overnight field trip for CCHS Lacrosse team to visit Northern California accompanied by Jerry Chabola, Casey Chabola and Jason Sindelar,

Feb. 27 to March 1, 2008. Further discussion ensued regarding the days the students would be missing school. The motion was unanimously approved.

12. Public Recognition

12.1 Student Representatives' Reports

Middle School Student Representative

Edna Vogel-Amezcuca, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including Santa Claus coming to Middle School and the Winter Dance.

Culver Park Student Representative

Minilli Eustacio, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the International Feast event and what the students learned about other countries during the event; students completing their classes quickly; and preparation for the CAHSEE.

Culver City High School Student Representative/Student Board Member

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School, including the Winter Dance being cancelled; the CCHS Toy Drive; the UCLA blood drive; and students attempting to reinstate the Chirons Honor Society.

12.2 Superintendent's Report

Dr. Coté reported on a meeting with the Culver City Federation of Teachers regarding the budget; a flyer that was distributed by CCFT; her attendance at Rotary and how inspiring it was to hear Father Boyle speak at the meeting; her attendance at the CSBA Annual Conference; and an e-mail from Mary Loveless at the State Board of Education regarding the proposed Ladera Heights Territory Transfer.

12.3 Assistant Superintendents' Reports

Dr. Fiello welcomed the new Board members and reported on her visit to Culver Park High School.

Mr. El Fattal reported on the High School scoreboard now being wireless; and gave an update on the cement block on the High School field.

Mrs. Jaffe welcomed the new Board members and reported on her visit to Culver Park.

12.4 Members of the Audience

No comments from the audience.

12.5 Members of the Board

Board Members spoke about:

- The AVPA fundraiser
- A request for the Board to agendaize a discussion on Measure W. A consensus was made to agendaize.
- Attendance at the CSBA Annual Conference
- The audit at the Adult School; and an inquiry as to a security issue that was previously mentioned
- A brief description of the Chiron Honor Society
- Board members already serving welcomed the two new Board members, Steven Gourley and Scott Zeidman
- Mr. Gourley thanked everyone that came out to vote, all of his fellow nominees, his wife, and mentors
- Board members wished everyone a happy holiday season

13. Information Items

13.1 Enrollment Report

Mr. El Fattal presented the enrollment report to Board members and responded to questions.

13.2 Presentation of 2006-2007 Independent Audit Report

Mr. El Fattal introduced a representative from Nigro Nigro & White, PC who presented independent audit report to Board Members. Mr. El Fattal responded to questions from audience members. Mr. Ali Delawalla provided additional information regarding ASB accounts. Dr. Russell thanked the accounting firm for their report, and thanked Mr. El Fattal and Mr. Delawalla for getting the information together for the Board.

13.3 Presentation of the First Interim Report for 2007-2008

Mr. El Fattal presented the First Interim Report and discussed budget projections. Mr. Gourley suggested that Mr. El Fattal end his report since the Board had already reviewed this information. Dr. Russell explained to Mr. Gourley why the report is summarized for the public. Mr. El Fattal concluded his presentation and responded to questions from the audience and Board members.

14. Recess

The Board recessed at 9:14 p.m. and reconvened at 9:24 p.m.

Dr. Russell announced that he had a request to complete item 9.4 that was moved down on the agenda. Dr. Coté and Dr. Russell provided an explanation as to the duties of the representative for the Los Angeles County School Trustees Association and the County Committee on School District Organization. Mrs. Davis stated she would be interested in being the representative. Mr. Zeidman seconded her nomination. Mrs. Davis was elected to be the Voting Representative to the Los Angeles County School Trustees Association and Representative to Elect Members to the County Committee on School District Organization. Dr. Russell called for nominations for Parliamentarian. Dr. Beagles-Roos nominated Mr. Gourley to act as Parliamentarian. Mr. Gourley accepted the nomination. Dr. Russell called for volunteers to serve as representatives to the Board of Education/City Council Liaison Committee. The representatives for the Liaison Committee are Dr. Beagles-Roos and Mr. Gourley with Mr. Zeidman as an alternate. Dr. Beagles-Roos explained the duties of the Representative to the Youth Health Center Committee. Mr. Zeidman volunteered to be the Representative to the Youth Health Center Committee. Dr. Beagles-Roos explained the duties of the Representative to the District Community Arts Committee. Dr. Russell and Dr. Beagles-Roos will serve as Representatives to the District Community Arts Committee. Dr. Fiello explained the duties of the Representative to the Career Advisory Committee. Mrs. Davis will act as the Representative to the Career Advisory Committee. Dr. Beagles-Roos will act as Liaison to the Culver City Education Foundation.

15. Action Items**Superintendent's Items – None****Education Services Items****15.1 Approval is Recommended for the CAHSEE Waiver for Student with IEP or Section 504 Plan**

Dr. Fiello gave additional information on the Waiver. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve the proposed CAHSEE Waiver for Students with an Individualized Education Program or Section 504 Plan as presented. The motion was unanimously approved.

15.2 Approval is Recommended for the Supplemental Educational Services Master Contract (Pursuant to the No Child Left Behind Act). Delegate Authority to Superintendent to Enter into Contracts with Supplemental Educational Services Providers

Dr. Fiello provided additional information in regards to the contract with the providers and students that will be able to take advantage of the opportunity. Dr. Beagles-Roos requested an update at a future Board meeting. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the Supplemental Educational Services Master Contract as presented. The motion was unanimously approved.

15.3 Approval is Recommended for the Parental Involvement Policy for Non Title I Schools

Dr. Fiello provided additional information regarding the policy and responded to questions from audience members. It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approves the Parental Involvement Policy for Non-Title I schools. The motion was unanimously approved.

15.4 Approval is Recommended for Resolution #8-2007/2008 to Authorize the Class Size Reduction Application

Mr. El Fattal responded to questions from audience members. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the Resolution to authorize the Culver City Unified School District's 2007-2008 K-3 Class Size Reduction Application. The motion was unanimously approved.

15.5 Approval is Recommended for the Expulsion of Pupil Services Case #04-07

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the recommendation of Pupil Services Case #04-07 as amended and that the student not be expelled. The motion was unanimously approved.

Mr. Gourley suggested voting on items 15.6-15.8 simultaneously since they were already discussed in closed session. Dr. Russell agreed with his suggestion. Further discussion ensued on if was possible to vote on those items in one vote. Items 15.6-15.8 were voted on simultaneously.

15.6 Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #05-07

It was moved by Mr. Zeidman and seconded by Mr. Gourley that the Board approve the stipulated expulsion of Case #05-07 until June 2008 and that the student enroll in County Community Day School as presented. The motion was unanimously approved.

15.7 Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #06-07

It was moved by Mr. Zeidman and seconded by Mr. Gourley that the Board approve the stipulated expulsion of Pupil Services Case #06-07 until Jun 2008 and that the student be placed in County Community Day School as presented. The motion was unanimously approved.

15.8 Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #07-07

It was moved by Mr. Zeidman and seconded by Mr. Gourley that the Board approve the stipulated expulsion of Case #07-07 until June 2008 and that the student be placed in County Community Day School as presented. The motion was unanimously approved.

Business Items**15.10 Approval is Recommended for the Certification of the First Interim Report for 2007-2008**

It was moved by Mr. Gourley and seconded by Dr. Beagles-Roos that the Board approve the 2007-2008 First Interim Report; and, certify that Culver City Unified School District will be able to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years as presented. The motion was unanimously approved.

15.11 Approval is Recommended for the Increase in Mileage Reimbursement Amount for School Business Travel

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve a rate increase for mileage reimbursement to 50.5 cents per mile effective January 1, 2008. The motion was unanimously approved.

15.12 Approval is Recommended for Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve any of the following be authorized to sign for warrants, salary payment, orders for salary payment, notices of employment, and other related documents: Myrna Rivera Coté, Superintendent; David El Fattal, Assistant Superintendent, Business Services; Diane Fiello, Assistant Superintendent, Educational Services; Patricia Jaffe, Assistant Superintendent,

Human Resources; and Noorali Delawalla, Director, Fiscal Services as presented. The motion was unanimously approved.

Personnel Items – None

Mrs. Davis excused herself from the meeting at 9:45 p.m.

16. Public Recognition – Continued

16.1 Members of the Audience

Members of the audience spoke about:

- The removal of the cement block on the High School field

16.2 Members of the Board

Board members spoke about:

- The District Community Arts Committee working on the arts plan for the District
- A request was made to have a meeting on the District’s permit process. A consensus was reached.
- If maintenance of the running track at the High School was due

Adjournment

There being no further business, it was moved by Dr. Beagles-Roos, seconded by Mr. Zeidman and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:50 p.m. in memory of Rudy Valverde.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary